

ORDINANCE 2024 - 0909

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL
YEAR BEGINNING THE FIRST DAY OF JULY, 2024 AND ENDING
THE 30TH DAY OF JUNE 2025

WHEREAS, The Board of Trustees of the Marissa Area Public Library District, St. Clair and Washington Counties, Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on September 9, 2024, notice of which was given at least thirty (30) days prior thereto; and

WHEREAS, all other legal requirements have been complied with by the Board of Trustees of the Marissa Area Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF MARISSA AREA PUBLIC LIBRARY DISTRICT, IN THE COUNTIES OF ST. CLAIR AND WASHINGTON, STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

- | | |
|------------------------------------|-------------|
| 1. For salaries | \$85,000.00 |
| 2. For library books & materials | |
| a. books | \$ 8,250.00 |
| b. periodicals | \$ 500.00 |
| c. audio-visual | \$ 1,500.00 |
| | \$10,250.00 |
| 3. For utilities | \$ 7,000.00 |
| 4. For postage | \$ 200.00 |
| 5. For staff and board development | \$ 3,700.00 |
| 6. For library supplies | \$ 3,350.00 |

7.	For public relations and publicity	\$ 700.00
8.	For contractual services (photocopier)	\$ 1,500.00
9.	For programming	\$ 5,000.00
10.	For Legal services	\$ 2,000.00
11.	For contingencies	\$ 5,000.00
12.	For technology	\$ 7,500.00
13.	For donations and grant expenditures	\$ 5,000.00
14.	For miscellaneous expenses	\$ <u>5,000.00</u>
	TOTAL	\$141,200.00

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

1.	Social Security Taxes/Medicare	\$ 9,000.00
2.	Contingency	\$ <u>1,000.00</u>
	TOTAL	\$10,000.00

FOR ILL. MUNICIPAL RETIREMENT FUND [40 ILCS 5/7-105; 7-171]:

1.	Illinois Municipal Retirement Fund	\$ 9,000.00
2.	Contingency	\$ <u>1,000.00</u>
	TOTAL	\$10,000.00

FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

1.	Contractual services-audit	\$ <u>1,000.00</u>
	TOTAL	\$ 1,000.00

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE, [745 ILCS 10/9-107]:

1.	Insurance	
	a. public liability insurance	\$ 4,600.00
	b. property damage/(fire) insurance	\$ 2,600.00
	c. workers' comp. insurance	\$ 1,500.00
	d. unemployment insurance	\$ 1,300.00
2.	Risk management/loss control	\$45,000.00

3.	Legal fees	\$ 1,000.00
4.	Contingency	\$ <u>2,000.00</u>
	TOTAL	\$58,000.00

FOR BUILDING MAINTENANCE FUND [75 ILCS 16/35-5]:

1.	Building maintenance costs:	
	a. General maintenance	\$ 3,500.00
	b. custodian	\$ 3,000.00
	c. building repair	\$ 1,000.00
		\$ 7,500.00
2.	New equipment	\$ 2,000.00
3.	Contingency	\$ <u>1,500.00</u>
	TOTAL	\$11,000.00

FOR THE WORKING CASH FUND [75 ILCS 16/35-35]:

1.	Working Cash Fund	\$ <u>26,600.00</u>
	TOTAL	\$26,600.00

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1.	Building fund	\$ <u>195,500.00</u>
	TOTAL	\$195,500.00

Section 2: Appropriated for the foregoing expenses from:

Projected cash on hand July 1, 2024	\$ 18,150.00
From Special Reserve Fund	\$195,500.00
From Social Security Funds	\$ 9,000.00
From Ill. Municipal Ret. Funds	\$ 9,000.00
Miscellaneous gifts and donations	\$ 10,000.00
Grant - per capita State of Illinois	\$ 4,900.00
From E-rate refund	\$ 4,750.00
Income of interest	\$ 4,500.00

Special purpose grants	\$ 8,450.00
Photocopy, cards, fax, and miscellaneous	\$ 6,750.00
Personal Property Replacement Tax	\$ 3,700.00
Tax for General Library purposes	\$ 80,000.00
Tax for Building and Maintenance purposes	\$ 11,000.00
Tax for Social Security purposes	\$ 1,000.00
Tax for Ill. Municipal Retirement Fund	\$ 1,000.00
Tax for Audit purposes	\$ 1,000.00
Tax for Working Cash Fund purposes	\$ 26,500.00
Tax for Liability and Insurance	\$ <u>58,000.00</u>
Expected cash on hand June 30, 2025	\$ 0

Section 3: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Marissa Area Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Marissa Area Public Library District and approved by the President thereof this 9th day of September, 2024.

BOARD OF TRUSTEES OF MARISSA
AREA PUBLIC LIBRARY DISTRICT

By: Carl Munn
Board President

ATTEST:

Mary M^cCrann
Secretary

STATE OF ILLINOIS)
) SS.
COUNTY OF ST. CLAIR)

CERTIFICATE

I, _____, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Marissa Area Public Library District in the Counties of St. Clair and Washington and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 2024 - 0909

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 9th day of September, 2024; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Marissa Area Public Library District in the fiscal year.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Marissa Area Public Library District, at Marissa, Illinois, this 9th day of September, 2024.

Mary McCrary
Secretary,
Marissa Area Public Library District

