

Minutes of Marissa Area District Public Library Board Meeting

November 13, 2023

Marissa Public Library Board of Trustees was called to order at 6:10 p.m.

Members present were: Linda Lea, Mary McCrary, Sue Derwort, Doug White, Warren Trotter, new member Kathy Wright, and Carol Mercer, with head librarian Robin Gerald.

Recognition of Public: No public was in attendance except for Linda's little granddaughter, who was very good.

A sheet listing email, phone, and address of each board member was passed around so people could check accuracy or update.

Reading and approval of minutes of last meeting: Minutes of October 9th meeting were approval as printed with Doug moving approval and Sue seconded. Motion carried

Correspondence: There was only one item of correspondence: a thank you note from Carol Mercer to library staff and board for memorial gifts of inscribed tablet and solar angel light for her son David.

Swearing in of New Board Member: Carol Mercer swore in new board member Kathy Wright, and the paper work was duly signed by Kathy and Carol to be send in to the Illinois State Library.

Treasurer's Report: The treasurer's report was changed to be called bank report. The new treasurer, Linda Lea, explaining that the printed copies presented were the bank statement so the board could see the purchases, payments, and deposits of the library from Oct 2nd through Oct. 30. She explained how future reports would be done and listen to suggestions members had on format of future financial reports. w Doug moved the acceptance of the bank report and the authorization to pay upcoming bills *Kathy* seconded. Motion carried

Librarian's Report: Special attention was paid to the information that 80 people came to our Marissa library for the Library Crawl. Staff attended the First Aid and Stop the Bleeding course hosted by the Marissa Fire Department on November 4.

Robin told of two times that the Epilepsy Foundation had been in the library giving information and will hold a free class on Nov. 28th starting at 4:30.

Money from Jamie Phelps memorial will be used for kid's book for the children attending the Lunch with the Grinch time.

The library plans to hold Lunch with the Grinch on Dec. 2. Some board members volunteered to help

New Business: Robin explained Per Capital Requirement of information board members need to discuss and report on. Robin gave out report chapters she still needed us to discuss and made a list of assignments. Mary went over one of hers with us at the meeting.

Old Business: We discussed meetings for rest of 2023 and into 2024.

Sue moved and Doug seconded a motion to have monthly meetings on the second Monday of each month at 6 p.m., except no meeting in June and December and to have Nov. 2024 meeting on Nov. 12 instead of 11. Motion carried.

Warren moved and Doug seconded that main librarian be authorized to call the closure of the library in case of bad weather. Motion carried.

Adjournment: Doug moved to adjourn meeting at 7:10 and Sue seconded, Motion carried

Library Christmas Dinner: December 9 at 1 pm at Insiders -- if they are open