

Marissa Area District Public Library Meeting Minutes

May 14, 2024

The meeting was called to order by President Carol Mercer at 6:00.

Those Present: Sue Derwort, Linda Lea, Mary McCrary, Carol Mercer, Warren Trotter, Kathy Wright, and Head Librarian Robin Gerald. No members of the public were present.

Librarian's Report: 113 tax returns were prepared in conjunction with our AARP tax program. The auditor is working to prepare a report and upgrade our bookkeeping system. The library's floors have been successfully cleaned.

Minutes: Kathy made a motion, seconded by Sue, to accept the minutes of the April ~~8th~~ 8th meeting. Motion passed.

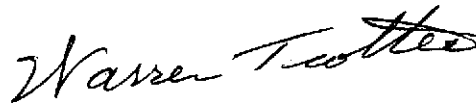
Treasurer's Report: Linda discussed a problem with our tax preparation program. Sue moved to authorize the payment of bills and to accept the treasurer's report. Seconded by Kathy. The motion passed.

Old Business: Kathy moved, and Linda seconded that we have SERVPRO clean the heating ducts. The motion passed.

New Business: Sue moved, seconded by Kathy, that we charge a yearly fee of \$55.00 for library cards issued to out-of-district families. This conforms to the state requirements. We are working to add electrical outlets. This will be discussed at the next meeting. Also, we need to renew an insurance policy, and we are to seek the most cost-efficient solution and discuss this at our next meeting.

The meeting concluded with our annual walk-thru to identify situations that need to be addressed.

President Mercer adjourned the meeting at 7:10.



Warren Trotter

Recording Secretary